PUNJABI UNIVERSITY, PATIALA

ORDINANCES
AND
OUTLINES OF EXAMINATION
SYLLABI AND COURSES OF READING
FOR
BACHELOR OF EDUCATION (B.Ed.)
(SEMESTER SYSTEM)

REGULAR
&
CENTRE FOR DISTANCE AND ONLINE EDUCATION

for

2024-2026 & 2025-2027 Batch

Note: Punjabi University, Patiala reserves the right to amend Regulations, Scheme of Examinations, Pass Criteria, Scheme of Studies and courses of study as and when it deems necessary. The Colleges of Education are required to strictly follow the syllabi prescribed by the University. No deviation is permissible.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

ORDINANCES
FOR
BACHELOR OF EDUCATION (B.Ed)
(REGULAR & CENTRE FOR
DISTANCE AND ONLINE
EDUCATION)

1. An examination for the degree of Bachelor of Education in all written papers shall be held in four parts to be called B.Ed. Semester I, B.Ed. Semester II, B.Ed. Semester III and B.Ed. Semester IV. The examination will be held in the months of December and May or at such other dates as may be fixed by the Academic Council. The examination for school internship shall be held in the month of December or at such other dates as may be fixed by the Academic Council. A supplementary examination shall be held in the months of December and May or as fixed by the Academic Council. The examination shall be open to candidates who have been declared as reappear.

2. The examination shall be open to:
   a) Any graduate of this University or any other statutory University, who after passing the examination for the Bachelor's degree in the faculty with 50% marks, has undergone the course of training for the Degree of Bachelor of Education for two year at a Department of University /college admitted to the privileges of the University for this examination and has attended not less than 75% of the total number of lectures delivered in each paper/subject and 75% of the periods held in practicals/internship/field engagement, in each paper/subject during the academic year*. (The college/department of university shall be required to deliver at least 75% of the total number of lectures prescribed for each paper/subject). The shortage in the attendance of lectures by the candidates will be condoned as per the university rules.

3. (a) (i) The candidates will be required to pay examination fee as prescribed by the University from time to time.

   (ii) Last date by which the examination forms and fees for the external examinations must reach the Deputy Registrar (Examinations) shall be as follows:-

Annual Examination	Without Late Fee	With Rs.800/- Late Fee	With Rs.1200/- Late Fee	With Rs. 5000/- Late Fee	With Rs. 10,000/- Late Fee
Regular Students	21st December	12th January	12th February	28th February	15th March
Private Students	15th October	15th November	15th December	15th January	15th March
Supplementary Examination	15th July	31st July	16th August	31st August	10th September

* No Examination Form will be accepted after this date.

(b) Candidates shall submit their admission forms and fee for admission to the examination countersigned by the authorities as mentioned in the relevant Ordinances.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

**A student who is unable to appear in the examination owing to shortage in the prescribed course of lectures in the subject or subjects may be allowed to appear at the following examination, if he, makes up the deficiency in the subject or subjects concerned by attending lectures at a department of university/ college admitted to the privileges of the Punjabi University.*

4. The examination shall consist of the three parts as under :

Part-I	Theory
Part-II	School Internship
Part-III	Field engagement/Practicum.

The scheme of examination- both external and internal- will be continuous and comprehensive.

5. The syllabus shall be such as prescribed by the University from time to time.

6. Internal assessment marks as indicated under the parts concerned shall be recorded by the Principal of the college/ Head of the department on the recommendation of the teacher-incharge during the period of internship/field engagement. The marks thus awarded shall be forwarded by the Principal/ Head of the department to the University office. University may appoint an observer to inspect the record of the internal assessment of the internship/other field engagement/any practicum.

7. English, Punjabi and Hindi shall be the medium of Examination. Question paper shall be set both in English and Punjabi languages.

8. The number of marks required to pass the examination shall be as under:

Each paper will consist of 100 marks, out of which 30% weightage will be for internal assessment and 70% for the end semester exam. The minimum number of marks required to pass the examination shall be 35% marks in the aggregate of internal marks and end semester exam. Provided that where there is practical, a candidate shall be required to pass in practical examinations separately with 35% marks.

(i) If a student gets 'F; grade' in a subject, he/she will appear for reappear exam only and his/her internal marks obtained during regular semester will be considered and carried forward.

Note: The Internal Assessment will be formulated and sent to COE as per prescribed schedule. Failing which the result of concerned candidates will be shown as RL.

Head,
Department of Education & C.S.,
Punjabi University, Patiala

(ii) If student gets 'D' grade (Detained) in a subject, then he/she will have to appear in reappear exam as well as internal examination. However, internal examination in this case will carry maximum marks equal to the total internal marks. For e.g. if internal weightage is 30% of total 100 marks for a paper, then this special internal test will be of 30 marks. Candidate will submit application to the Head of the Department/ Principal for this purpose.

(iii) The candidates who need to reappear only in external examination, their internal marks will be carried forward.

Grace marks shall be allowed according to Ordinances relating to 'Award of Grace Marks'.

9. There will be no condition of passing papers for promotion from odd semester to even semester in an academic session. To qualify for admission to 2nd year of the B.Ed. Course, the candidate must have passed 50 % of total papers of the two semesters of the 1st year.

   A candidate placed under reappear in any examination will be allowed two chances to clear the reappear, which shall be available within consecutive two years/chances i.e. to pass in a paper the candidate will have a total of three chances- one as regular student and two as a reappear candidate.

10. A candidate who fails shall be permitted to take the examination in which he fails. Such a candidate shall pay prescribed examination fee on each occasion. He shall be permitted to appear in the supplementary examination of the same semester and at the next semester examination in the following year on payment of prescribed examination fee on each occasion. There will be provision of preponement as per university rules.

11. The successful candidates shall be classified as under:
    a) 60 per cent and above, first division.
    b) 50 per cent and above, but less than 60 per cent, second division.
    c) Below 50 per cent, third division.

    The result published will indicate the divisions mentioned above and the marks obtained by the candidate on the combined total of four semesters. The detailed certificate will indicate marks obtained in each of the semester in each paper. The merit of a candidate shall be determined on the basis of the total scores obtained in four semesters.

12. Four weeks after the termination of the examination or as soon as may be the Registrar shall publish a list of the candidates who have passed.

Head,
Department of Education & C.S.
Punjabi University, Patiala

13. The marks awarded to a candidate in the internal assessment will be carried forward when he is permitted to reappear in subsequent examination. The marks obtained by candidate in Internal Assessment shall be valid even if he remains absent in the external examination.

14. (i) A person who has already passed the B.Ed. examination from this University may be allowed to offer an additional subject from any of the offered subjects other than those in which he/she has already passed the B.Ed. examination. In case of teaching subject such as language, Mathematics, Science or Social Studies, the candidate should have already passed the graduate/post-graduate examination with that particular subject as an elective subject. In addition to the written paper, the candidate shall undergo practical test in the teaching of the additional subject taken by him and for this he shall complete internship/field engagement/practicum (as prescribed for the completion of the course) under approved supervision. College/ Department of the university will allow admission in those subjects where facilities are available.

(ii) In the colleges of education affiliated to the Punjabi University, Patiala, candidates who have passed B.Ed. from this University can join as casual students. The rules pertaining to the Methodology of Teaching which are applicable for regular students, also apply to those who take an additional teaching subject. This includes internship/field engagement/practicum under the supervision of college of education covering demonstration, observation and discussion lesson etc. The required teaching aids pertaining to the additional subject will have to be deposited.

A teacher, who has a teaching experience of 5 years in a recognized educational institute and wants to offer a teaching subject as an additional subject, will be exempted from school internship. However, he/she will have to deliver the required discussion lessons and will deposit the relevant teaching aids in the colleges of Education/University department.

The candidates will deposit fee for each semester and will send his admission form and fee for examination through the concerned Principal/Head of the University Department.

The examination for such candidate shall be held in the month of December and May. Examination for Methodology of Teaching will held on dates as may be fixed by the Academic Council. The amount of examination fee to be paid for appearing in additional subject under these ordinances shall be as prescribed. The minimum number of marks for passing the additional subject for B.Ed. Examination shall be 35% for theory paper and 40% for Internship.

Head,
Department of Education & C.S.,
Punjabi University, Patiala